TYPE YOUR TEXT HERE

**Door**Hangers™

## **PRINT THIS PAGE BEFORE**

**STARTING!**

**SETTINGS:**

<VIEW>

Click <PRINT LAYOUT>

TABS TO USE:

Home, Format, Insert

**Left Text Box Dimensions:**

Height: 5.92”

Width: 2.92.”

TYPE YOUR TEXT HERE

**To Adjust Internal Margins:**

Go to <Format> Tab

Go to <Text Box Styles> Section

Click <Advanced Tools>
link in lower right corner

**<TEXT BOX> Tab Adjust Equally:**

 Left: .125 Top: .125

 Right: .125 Bottom: .125

(.125 = 1/8 inch, .250 = 1/4 inch)

Internal Margins currently set to .125

**TIP:**

If adjusting the LEFT

internal margin to .250,

then the RIGHT internal margin needs

to be the same for proper balance.

**Center Text Box Dimensions:**

Height: 5.92”

Width: 3”

TYPE YOUR TEXT HERE

**Right Text Box Dimensions:**

Height: 5.92”

Width: 2.92”

**Adjust as needed**

**for your printer!**

**TIP:**

Test print on white paper before

printing on door hanger stock.

**Outreach Marketing**

**1-800-991-6011**